

RBP Team - Business Impacts & Trends of COVID-19

All responses will be aggregated and will remain confidential. The purpose of gathering the following information is to assist the Regional Business Partner team in gathering practical business intelligence so we can understand the regional impacts of COVID-19 and to report our regional business challenges back to Government.

| | |
|-----------------------------|--|
| Date: | |
| Business Legal Name: | |
| Contact Name: | |
| Email: | |
| Phone: | |

What region is your business located in?

| | | |
|--------|--------|-------------|
| Nelson | Tasman | Marlborough |
|--------|--------|-------------|

Which of the following sectors is your business in?

| | | | | | | |
|--------------|--------------|---------------|----------------------|--------------------------------|-----------------------|--------------------|
| Agriculture | Construction | Education | Engineering | Food & Beverage | Forestry | Health & Wellbeing |
| Horticulture | Hospitality | ICT / Digital | Marine/Ocean Economy | Manufacturing | Professional Services | Research & Science |
| Retail | Tourism | Transport | Viticulture | Other (<i>please state</i>): | | |

Business Structure?

| | | | | |
|------------------------|-------------|------------|---------------|---|
| NZ Registered Business | Sole Trader | Contractor | Self-employed | Registered charities / Incorporated societies |
|------------------------|-------------|------------|---------------|---|

Business Size FTE?

| | | | | | |
|-------|-------|---------|---------|---------|-------|
| 1 - 5 | 6 - 9 | 10 - 19 | 20 - 49 | 50 - 99 | 100 + |
|-------|-------|---------|---------|---------|-------|

At this current time, to what extent is your business being impacted as a result of COVID-19? Please tick all that apply.

| | |
|-------------------------------|---------------------|
| Exporting | Importing |
| Supply Chain | Loss of Staff |
| Logistics / Freight | Business Continuity |
| Cashflow | Loss of Revenue |
| Wellbeing / Stress | Not impacted yet |
| Other (<i>please state</i>) | |

To understand the future impact on your workforce, what is your forecasted labour workforce likelihood?

| | | |
|-----------|----------------------------|---------------------------|
| No Change | Reduction in staff numbers | Increase in staff numbers |
|-----------|----------------------------|---------------------------|

If you are predicting a reduction in staff numbers, how many FTE's do you forecast you will lose in the next 3 months?

| | | | | | | | | | | |
|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 1-2 | 3-4 | 5-6 | 7-8 | 9-10 | 11-15 | 16-19 | 20-24 | 25-29 | 30-34 | 35-39 |
| 40-49 | 50-59 | 60-69 | 70-79 | 80-89 | 90-99 | 100+ | | | | |

If you are predicting a reduction in staff numbers, how many FTE's do you forecast you will lose in the next 6 months?

| | | | | | | | | | | |
|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 1-2 | 3-4 | 5-6 | 7-8 | 9-10 | 11-15 | 16-19 | 20-24 | 25-29 | 30-34 | 35-39 |
| 40-49 | 50-59 | 60-69 | 70-79 | 80-89 | 90-99 | 100+ | | | | |

Last Year's Revenue

| | | | | |
|---------------------------|---------------------------|----------------------------|-----------------------------|---------------------------|
| \$0 - \$250,000 | \$250,001 - \$500,000 | \$500,001 - \$750,000 | \$750,001 - \$1,000,000 | \$1,000,001 - \$1,250,000 |
| \$1,250,001 - \$1,500,000 | \$1,500,001 - \$5,000,000 | \$5,000,001 - \$10,000,000 | \$10,000,001 - \$30,000,000 | \$30,000,001+ |

Have your revenues decreased when compared to the same month last year?

| | | |
|-----------|---------------------|---------------------|
| No Change | Decrease in revenue | Increase in revenue |
|-----------|---------------------|---------------------|

If you have experienced a decrease in revenue, what is your % decrease when compared to the same month last year?

To understand the future impact on your revenues resulting from COVID-19, what is your forecasted revenue likelihood?

| | | |
|---|----------------------|---------------------|
| No Change or similar to the same period last year | Reduction in revenue | Increase in revenue |
|---|----------------------|---------------------|

If you are predicting a reduction in revenue, what is your forecasted revenue loss for the next 3 months?

If you are predicting a reduction in revenue, what is your forecasted revenue loss for the next 6 months?

To understand the future impact on production capacity & outputs, what is your forecasted production likelihood?

| | | |
|---|-------------------------|------------------------|
| No Change or similar to the same period last year | Reduction in production | Increase in production |
|---|-------------------------|------------------------|

If you are predicting a reduction in production outputs, what is your forecasted production % decrease for the next 3 months?

 %

If you are predicting a reduction in production outputs, what is your forecasted production % decrease for the next 6 months?

 %

Would you like support, information or guidance on any of the following areas? Please tick all that apply

| | | | | |
|-------------------------|-------------------------------------|--------------------------------|---|----------------------------------|
| COVID-19 Wage Subsidies | COVID-19 Leave Payments | COVID-19 Cashflow & Tax Relief | COVID-19 Redeployment Support | HR Advice |
| Exporting | Wellbeing / Stress | Supply Chain management | Finance / Cashflow Management | Business Continuity & Resilience |
| Remote Working | Regional Business Partner Programme | Commercial Accommodation | No support at this time - just providing insights | |
| Other (please state): | | | | |

Any final comments: