

Children's Art with Northart: Terms and Conditions June 2020

Agreement

By completing an enrolment for a child, a parent or caregiver acknowledges that they agree to Northart's Terms and Conditions. If you have any comments or concerns about the programme, please speak to the art educator in the first instance.

Accidents or Illness

In the event of an accident or emergency parents will be contacted immediately and staff will perform appropriate first aid and if necessary call an ambulance. Any urgent medical attention will be at the parents' cost. Children will not be transported by private vehicles unless there is a serious emergency e.g. the need to evacuate due to tsunami, earthquake or when a child has not been picked up and needs to be transported to the police station. If a child is ill at class or becomes ill at class the educator reserves the right to contact and request caregivers to collect students.

Anti-Harassment

Northart is dedicated to providing a harassment-free and inclusive learning environment. We do not tolerate harassment of anyone using our facilities and services including but not limited to our students, educators, staff, exhibitors, members and visitors.

Bookings and Enrolments

To confirm a booked place, full payment must be received seven (7) days before the course commences. A Northart staff member will confirm all bookings by phone or email.

Cancellations By Northart

If a class is cancelled, you will be notified no less than five (5) days before the class commencement date for term classes and holiday classes. You may choose to transfer the cost to an alternative course or receive a full refund.

Cancellations by You

Cancellations must be received seven (7) days ahead of the class commencement date to be granted a full refund. Bookings can only be processed for the current term and fees cannot be transferred to future terms.

Class Postponement

In the event of educator sickness we will endeavour to prevent class cancellation and to provide a substitute educator. If we are unable to do this, the class may be postponed at very short notice and a replacement class re-scheduled. Should this situation arise we will make every effort to contact class participants as soon possible.

Disclaimer

We will make every effort to ensure that all courses proceed as advertised on the website or through related publicity material. However, all courses are subject to minimum enrolment numbers and we reserve the right to cancel any course where minimum numbers are not reached. We also reserve the right to make minor modifications to any course content as we see necessary, without prior warning and without compromising the overall quality of the course content and structure. Although all due care will be taken, the centre will not accept responsibility for lost or damaged possessions students bring along to class with them.

Disruptive Behaviour

Northart management reserve the right to exclude from the programme any child who is constantly disruptive, does not adhere to the programme rules or poses a significant risk to the safety of themselves or others. The educator reserves the right to contact and request caregivers to collect students displaying disruptive behaviour during class. Northart will strive to be fair and consistent.

Health and Safety

Northart's Health and Safety policies are available to read at the gallery on request. Children will be encouraged to follow simple health and safety procedures to ensure their own and other student's wellbeing including regular hand washing. Our classrooms and equipment are sanitised before and after each use. All art materials used at Northart's classes are non-toxic. The art room is properly ventilated.

Non-Attendance

If your child is unable to attend a class due to illness or for personal reasons, you will not be entitled to a refund for classes missed or to transfer to another course to make up the missed class.

Required Information

To ensure your child's safety you must advise us of any medical conditions and/or special learning needs on our enrolment form. All such information will remain confidential.

Sign In/Sign Out Procedure

Students must arrive at the stated times for their class, accompanied by a caregiver who is required to sign them in with a signature. Caregivers must collect students from the gallery and sign them out after each class.

Students will not be permitted to leave the gallery without a caregiver present. You must inform the educator anytime someone other than the registered caregivers will be collecting the child. Northart will not be held responsible for the safety of children who arrive early at class and are left unattended by caregivers.

Uncollected Students

If no one has arrived to collect a child at the end of class, the educator will attempt to contact parents/caregivers and the alternative contact person using the emergency details supplied at time of enrolment. After half an hour, if no one has arrived to collect the child and the educator has been unable to contact anyone after repeated attempts, the educator will report the situation to police.

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