

# NELSON SOUTH SWIMMING CLUB INC.

## COMMITTEE MEETING

6:30 pm 21 Oct 2019

Apologies: Nil

Head Coach Report: Tabled – Camp details briefly discussed.

Minutes of last committee meeting: Taken as read. Passed as true and correct record.

**Ngairé/Sloane**

Executive decisions (to be ratified): Upcoming payments on Treasurers report ratified for payment

**Tracey/ Dave**

Policies/Papers to be presented: Nelson south committee Adopting SNZ member protection policy and procedures and shared with membership via a link on our website.

A step by step procedure for complaints or concerns to be drawn up – Tracey to look at- Ngairé to look at collating policy with Simon C

Presidents Report: N/A

Treasurers Report: Tabled and taken as read

Funding – wait for current applications and then make a plan

Increase in fees for National squad to \$150 per month agreed by Committee– email to national squad explaining reasoning (cost increases) – change to take effect in December

Payment of fine from relay at NZSC done

Grants and donations split according to make totals more applicable

Club Captains Report: tabled and taken as read – pool user contract discussed and ready to go to Pool Committee, meet officials and upcoming training to be encouraged at upcoming Club night.

Recorders Report: tabled and taken as read

General business:

- Resignations – Paul Aydon and Hamish Grenfell’s resignations have been received. Tabled and Accepted by Committee  
**Tracey/Danie**
- NSSC structure and purpose – Proposal discussed. Various concerns raised and committee could see some benefits financially also. Glen to be approached to acknowledge interest and requested to present Business case at a separate meeting. Heading towards end of financial year.
- Dave discussion documents - letter to SNZ and Wills family. Previously distributed – committee approved the letters as they were. To be sent to Steve Johns.
- Health and Safety –  
Committee agreed to adopt SNZ Child protection policy, flowchart for process also. Add link on website for membership to access easily
  - Policies to be compiled – sun safety, General health and safety policy, sickness,
  - Simon C is happy to help us compile documents and get us started with policy.
  - Look in drive and pull what we have together
  - Website link to policies once approved.
  - Ngairé to coordinate with Simon – Tracey to email docs to Ngairé with what we have so far
  - Tracey also to look for simple procedure for complaints – ease of application

- NSSC Quiz Night – Email to membership to sell tickets – see what we get then distribute to committee members to sell off. \$10 per ticket – prizes to be requested from membership also – small individual ones to add to prize table greatly appreciated. 120 tickets – Monday December 16 – Speights Ale House. Danie to email membership details - encourage teams of 8. We can add to teams also. Payment to club prior. Advertise at Club Night also.
- Uniforms – new pieces of uniform (using NSSC logo) to be run past committee for approval first. This is from Jolyn togs feedback. Was a swimmer led initiative - using official logo needs ownership – process to be followed. Not intention to exclude – training option – to be offered to all girls
- Club BBQ and get together - November 8<sup>th</sup> – First club night timekeepers needed but not officials – teams mixed squads – also mention officials and need for these, quiz night, committee members, pool safety, communication methods (FB, Instagram, Website, Email)
- Performance review – Paul organized meeting with Chad– Ngaire wasn't informed. Paul reported that no notes held from previous meetings – to look in google drive for historical documents.
  - Have a meeting with Glen, with Sloane – Ngaire to compile some pre-questions and circulate for discussion. For the current performance appraisal due. Not doing prior appraisal
  - Do a google poll – 5 easy questions with comments – send to membership – to help with feedback for the performance appraisal and also on club performance – alert families at club night. Sloane to help coordinate from past survey questions.

Flights for NAGS – Tracey to send email for national squad with Glen's flights – giving families plenty of time to book flights now that Jetstar have pulled out of Nelson.

Meeting closed – 8.20pm –  
 Next meeting – 18 November -