

**NELSON SOUTH SWIMMING CLUB INC.
COMMITTEE MEETING MINUTES**

DATE/TIME: Monday 16 March – 6:30pm

VENUE: New Street Steakhouse

PRESENT: All (including new members – Tracey Pawson, Tim Ellena, Kirsten Goomes, Ross Sneddon)

APOLOGIES: Nil

Moved/Seconded

HEAD COACH REPORT: Taken and distributed and read.

Matters: Draft winter timetable presented. To be distributed to families ASAP. Tracey

No real break these holidays suggested – lighter winter season after NAGS for national swimmers. Skill based easy few weeks post Nags. Dry land session for Talya to be explored to add to her hours this winter season. Juniors was a great experience for our younger swimmers- actual statistics not calculated but many PB's and successes all round. Potential numbers from swim school hitting seahorse and bronze squads upon season close. Suggested Fees info sheet regarding joining at this time to go to Glen for distribution to potential new families. Danie to draft up for Glen to hand out.

Glen getting more info from Hampden street school on upgrade and more thought around future planning for Glen's company. Outline of squad structure, fee structure and future projections to be presented in next month or so.

MINUTES OF LAST COMMITTEE MEETING

The minutes of the committee meeting of 04/02/2020 were confirmed as a true and accurate record.

Dave/Danie

EXECUTIVE DECISIONS TO BE RATIFIED: Talya hours for weekend at Juniors discussed. 4 sessions. Plus food allowance. To go through this evening with Payroll. Motion to pay from contract.

Passed

TREASURER'S REPORT: Taken as distributed and read. Moved as true and accurate record

Tracey/ Grant

Matters: Motion to write off \$140.75 as bad debtors

Sloane/Danie

Dave to contact two families around summer payment of fees owed.

RECORDER'S REPORT: Nil

CLUB CAPTAIN'S REPORT: Matters: Dave presented info around SNM and expenditure and what they have done for swimming in the region. See P&L report. If anyone would like further information around what they do direct to Dave.

Feedback on facilities survey (attached to meeting notes) to Dave by end of week.

SNM Calendar meeting - Danie to attend.

H&S – Simon Claridge to help coordinate. Dave to email documents from Tracey. Tracey and Kirsten happy to help. Schedule a meeting to discuss once Simon has received material. Tracey to coordinate

GENERAL BUSINESS:

- Flow Chart for complaints procedure: SNZ complaints procedure has a flow chart possibly. Could be what we need. Tracey to have a look and feedback next meeting. SNZ link to be in

more obvious spot on NSSC website – Blurb around our Health and Safety protocols and links to be in a more accessible place. To be finalised after Health and Safety work begun.

- Aussie State Champs: Positive feedback from SNM– back on clubs to organise. Will get onto Glen to think about if he is keen to coordinate – current landscape (Covid 19) could be tricky. Leave for couple months and see what the future holds for overseas travel and events.
- Attendance records: Tracey, Danie and Sloane to talk with Glen around frustration with up to date records of who is training. Old fashioned Checklist? We need a process for this – and soon. We need to know who is training at each session for H&S commitments. We also need this information for correct membership contact and invoicing. **MEETING TO BE HAD.**
- Shared contacts proposal – to help with coordinating new members, contact details, new membership details. Steve outlined some good points around the need for this. Agreed. Google shared contacts a possibility with minimal monthly charge. Connect coach, treasurer, recorder and secretary potentially. Very positive response. To look at shared contacts from Sporty.co.nz as well. Definitely something we need to think about. Able to have a Registration form attached for completing. Details shared with all appropriate executive members. Currently big frustrations with this.
- Grant update: Fiona Lulham has offered to assist – Deadline calendar needed. Top priority as we need grant funding to survive. Contact Tanya to get the information up to current and handover to new helpers. Contact Fiona for guidance. Tracey gave Steve some information on deadlines she had printed off. **Steve** to Co-ordinate between Tanya and ladies to get this ball rolling.
- Club champs: - Number of entries – limit to 7 for trophies? Carried from last meeting. Agreed this is more acceptable. To draw up new meet flier and rules – present at next meeting. Pass by Glen as well for discussion. Also some discussion around late entries and penalties for this. Possible financial penalty or no point's penalty? Deadline means deadline? Fairness to all? Would this alleviate strategic entries? New rules to be drafted – discussed, reviewed and accepted at next meeting.
- Coaches to give more information to families about meets and racing. Shared contacts would help with this. Information and encouragement to compete – especially local meets. Many families are not up with racing and what is expectations. Email to coaches around more information about upcoming meets, and entering. Feedback from some younger/newer families that they have no idea. **Tracey** will email coaches around this feedback and recommend more encouragement and knowledge given to Parents about this.
- Hanmer Camp – email to families around attendance and thoughts. Contact pools around opening.

Meeting Closed: 8:15pm

Next meeting: TBC (AROUND 20th April – 3rd Monday of month)